

**Ministry of Children, Community  
and Social Services**

Children with Special Needs Division  
56 Wellesley Street West, 14th Floor  
Toronto, Ontario M5S 2S3

Community Services Division  
315 Front Street West, 4<sup>th</sup> floor  
Toronto, Ontario M7A 0B8

**Ministère des Services à  
l'enfance et des Services sociaux  
et communautaires**

Division des services aux enfants  
ayant des besoins particuliers  
56, rue Wellesley Ouest, 14<sup>e</sup> étage  
Toronto (Ontario) M5S 2S3

Division des services  
communautaires  
315, rue Front Ouest, 4<sup>ème</sup> étage  
Toronto (Ontario) M7A 0B8



September 23, 2020

MEMORANDUM TO:

Beth Deazeley, Registrar & CEO  
College of Early Childhood Educators

FROM:

Jennifer Morris, Assistant Deputy Minister  
Children with Special Needs Division

Rupert Gordon, Assistant Deputy Minister  
Community Services Division

RE:

**Distributing the Special Needs Workforce Survey**

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On behalf of the Ministry of Children, Community and Social Services, we are writing to seek your help distributing the Special Needs Workforce Survey to your members.

The survey is available until October 25, 2020 at the following link:

<https://wh1.snapsurveys.com/s.asp?k=160011012572>

### **What is the Special Needs Workforce Survey?**

The objective of the Special Needs Workforce Survey is to better understand the availability, distribution, and competencies of Ontario's workforce for clinical special needs services. This survey data will be used for research purposes to support planning for programs that fund and/or directly provide services to individuals with special needs, including developmental disabilities and autism spectrum disorder.

Given that Early Childhood Educators often work with children with special needs, this survey may be of interest to some of your members.

## Who should complete the survey?

This survey is open to individuals who provide the following services in any capacity, and at any level:

- **Behavioural services (Applied Behaviour Analysis – ABA)**, which involves behavioural observation, data collection and analysis to create strategies that teach functional behaviour and reduce behaviours that interfere with skill development and day-to-day functioning.

We welcome responses from:

- **Autonomous practitioners** who design, deliver and/or oversee assessment and treatment (e.g., titles may vary and include Clinical Supervisors, Board Certified Behavior Analysts and Registered Psychologists).
  - **Supervised practitioners** who deliver interventions directly and require various degrees of ongoing clinical supervision (e.g., titles may vary and include Behaviour Technicians, Instructor Therapists, ABA Therapists, Senior Therapists, Behavioural Support Clinicians and Behavioural Support Workers).
  - **Consulting practitioners** who provide ABA training, coaching, facilitation and other support to families, school staff, and other professionals.
  - **Administrative practitioners** including those who work on government policy and faculty teaching and research.
  - **Other individuals** who provide behavioural services (e.g., Autism Support Workers, Developmental Support Workers, ABA Facilitators, Behavioural Intervention Specialists and Autism Specialists).
- **Speech and Language Therapy** that supports people with communication, speech and language needs, including feeding, swallowing and alternative and augmentative communication. We welcome responses from registered Speech Language Pathologists, their assistants (e.g., Communicative Disorders Assistants), and those in a consulting role.
  - **Occupational Therapy** that supports people to be successful with everyday activities, such as eating, getting dressed, grooming, bathing and/or sleeping. We welcome responses from registered Occupational Therapists, their assistants (e.g., Occupational Therapist Assistants), and those in a consulting role.
  - **Physiotherapy** that assists people to restore, maintain and maximize their physical strength, mobility and overall well-being, such as physical rehabilitation, injury prevention, health and fitness. We welcome responses from registered

Physiotherapists, their assistants (e.g., Physiotherapist Assistants), and those in a consulting role.

We recognize that many organizations may still have reduced capacity at this time. We welcome responses from any practitioner regardless of current work status (e.g. full-time, part-time, on parental leave, unemployed), practice setting, or current client group. Each practitioner should only complete the survey once, though they may receive the survey link from multiple sources.

Participation is voluntary, and all responses will be kept confidential. All data will be analyzed and reported in aggregate form so that no information or comments can be used to identify respondents.

### **How to distribute this survey?**

We would appreciate if you could share this memo, and the survey link, with all of your members, and encourage anyone who meets the above criteria to participate.

If you have any questions about this survey, please contact the Ministry's Research and Evaluation Unit ([REU@Ontario.ca](mailto:REU@Ontario.ca)).

Thank you in advance for your support on this important initiative.

<original signed by>

Jennifer Morris  
Assistant Deputy Minister  
Children with Special Needs Division

Rupert Gordon  
Assistant Deputy Minister  
Community Services Division

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Le 23 septembre 2020

**NOTE DE SERVICE**

**DESTINATAIRES :**

Beth Deazeley, Registrature et chef de la direction  
L'Ordre des éducatrices et des éducateurs de la petite  
enfance

**EXPÉDITEURS :**

Jennifer Morris, Sous-ministre adjointe  
Division des services aux enfants ayant des besoins  
particuliers

Rupert Gordon, Sous-ministre adjoint  
Division des services communautaires

**OBJET :**

**Diffusion de l'Enquête auprès de la main-d'œuvre  
dans le domaine des besoins particuliers**

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Au nom du ministère des Services à l'enfance et des Services sociaux et  
communautaires, nous vous écrivons pour solliciter votre aide afin de distribuer le  
formulaire de l'Enquête auprès de la main-d'œuvre dans le domaine des besoins  
particuliers à vos membres.

L'enquête est accessible jusqu'au 25 octobre 2020 au lien suivant :

<https://wh1.snapsurveys.com/s.asp?k=160011012572>

**En quoi consiste l'Enquête auprès de la main-d'œuvre dans le domaine des  
besoins particuliers?**

L'Enquête auprès de la main-d'œuvre dans le domaine des besoins particuliers a pour  
but de nous aider à mieux comprendre la disponibilité, la répartition et les compétences  
de la main-d'œuvre ontarienne en ce qui concerne les services cliniques dans le  
domaine des besoins particuliers. Les données de l'enquête seront utilisées à des fins  
de recherche pour soutenir la planification de programmes qui permettent de financer