



## MINUTES Meeting of Council

Date: Wednesday October 24, 2018

Time: October 24, 2018 from 9:00 am to 3:30 pm

Location: College of Early Childhood Educators  
Council Chamber  
Suite 1900, 438 University Avenue, Toronto, ON M5G 2K8

Attendees: Darlene Edgar, RECE (President)                      Cyndy Jefferson, RECE  
Stacey Lepine, RECE (Vice-President)                      Karen Kennedy, RECE  
François Bertrand    Larry O'Connor  
Madeleine Champagne    Kristine Parsons, RECE  
Julie Cyr, RECE    Ann Robichaud-Gagné  
Karen Damley    Nancy Roscoe, RECE – *agenda Items I-III*  
Rosemary Fontaine    Teresa Sulowski, RECE  
Christine Forsyth    Laura Urso, RECE  
Karen Guthrie, RECE    Nerene Virgin – *via teleconference*  
Lori Huston, RECE    Kim White, RECE  
Gillian Jackson, RECE    Dick Winters, RECE

Registrar  
and CEO: Beth Deazeley (Registrar and CEO)

Guests: Cynthia Abel, RECE (Deputy Registrar; Director, Registration)  
Mélanie Dixon (Director, Professional Practice)  
Murray Johnston (Interim Director, Corporate Services)  
Marc Spector (Director, Professional Regulation)  
Heidi Barnett (Project Manager and Executive Coordinator)  
Gouri Khorana (Policy Advisor)  
Carmen Petitclerc (Executive Assistant: Council & Committees)

John Wilkinson (WeirFoulds LLP)

*\* N.B. Minutes are recorded in the order in which the Agenda items were discussed*

## **I. Call to Order and Administration**

The meeting was called to order at 9:00 am by the President, Darlene Edgar. The President welcomed everyone to the meeting.

### **1. Traditional Land and Treaty Agreement**

A traditional land and treaty acknowledgement with an indigenous welcome was offered by Council member, Larry O'Connor.

### **2. Declaration of Conflict of Interest**

No conflict of interest was declared.

### **3. Approval of Agenda**

Moved by: Ann Robichaud-Gagné  
Seconded by: Karen Guthrie

**RESOLVED THAT**, the agenda of the October 24-25, 2018 meeting of Council be approved

Carried

### **4. Approval of Minutes a. June 13-14, 2018**

Moved by: Cyndy Jefferson  
Seconded by: Rosemary Fontaine

**RESOLVED THAT**, the minutes of the June 13-14, 2018 meeting of Council be approved

Carried

### **5. President's Remarks**

A presentation regarding the 2018 Council on Licensure, Enforcement and Regulation (CLEAR) Annual Educational Conference, circulated at the meeting, and a verbal update regarding recent activities and meetings, were presented by the President of Council, Darlene Edgar.

## **6. Registrar's Remarks**

The Registrar and CEO, Beth Deazeley, provided a verbal update regarding recent activities and meetings.

## **II. Strategic Priorities**

### **1. Key Strategic Priority Updates**

#### **a. Strategic Plan Key Activity Report Y3-Q4**

The Strategic Priorities: 2015-2018 Year 3 Objectives - Q4 – Apr 1 to Jun 30, 2018, distributed with the agenda, and a presentation regarding key accomplishments year 3, circulated at the meeting, were presented by the Registrar and CEO, Beth Deazeley. Questions were addressed and discussion ensued.

### **2. Committee Updates**

#### **a. Registration Committee Report**

A copy of the revised draft of the Approval of Education Programs Policy (Approved October 19, 2017), together with a presentation titled, "Registration Requirements & Membership Structure (RRMS) Project: Overview," and the Registration Committee Multi-Year Plan Progress Report – 2019, were distributed with the agenda.

A presentation titled, "Approval of Education Programs Policy: A Review," distributed with the agenda, was made by the Deputy Registrar; Director, Registration, Cynthia Abel. Questions were addressed, discussion ensued, and suggestions were put forth by members of Council.

Moved by: Ann Robichaud-Gagné  
Seconded by: Rosemary Fontaine

**RESOLVED THAT**, amendments to the *Approval of Education Programs Policy* be approved as amended

Carried

The Registration Committee report, distributed with the agenda, was presented by the committee Chair, Cynthia Jefferson.

#### **b. Standards of Practice Committee Report**

The Standards of Practice Committee Report, together with the Practice Guideline, distributed with the agenda, were presented by the committee Chair, Karen Guthrie. Questions were addressed and discussion ensued.

Moved by: Lori Huston  
Seconded by: Laura Urso

**RESOLVED THAT**, the Practice Guideline: Professionalism be approved

Carried

### **III. Legislation and Regulatory**

#### **1. Registration Update**

A memo regarding Fiscal 2017-2018 Q4 Registration Trends, together with a copy of the Membership data Report, distributed with the agenda, were presented by the Deputy Registrar; Director, Registration, Cynthia Abel. Questions were addressed, discussion ensued, and suggestions were put forth by members of Council.

#### **2. Professional Regulation Update**

A memo regarding Fiscal 2017-2018 Q4 Professional Regulation Trends, distributed with the agenda, was presented by the Director, Professional Regulation, Marc Spector. There were no questions.

#### **3. CPL Compliance Report**

A presentation titled, "CPL Compliance Report July 2017 – June 2018," distributed with the agenda, was made by the Director, Professional Practice, Mélanie Dixon. Questions were addressed and discussion ensued.

#### **4. Committee Reports**

##### **a. Complaints Committee**

The Complaints Committee Report Q4 2017-18, distributed with the agenda, was presented by the committee Chair, Nancy Roscoe.

##### **b. Discipline Committee**

The Discipline Committee report, distributed with the agenda, was presented by the committee Chair, Kristine Parsons.

### **c. Fitness to Practice Committee**

The Fitness to Practice Committee report, distributed with the agenda, was presented by the committee Chair, Larry O'Connor.

### **d. Registration Appeals Committee**

The Registration Appeals Committee report, distributed with the agenda, was presented by the committee Chair, Ann Robichaud-Gagné.

*Nancy Roscoe exited the meeting.*

## **IV. Governance**

### **1. Executive Committee Report**

A memo regarding Reporting on Objectives Under Strategic Plan 2018-2021, together with a sample dashboard for the Entry to Practice area of the strategic plan, and the Executive Committee report, together with Appendix A – 2019 Council Election – move to online only voting, Appendix B – Excerpt from By-law No. 7 of College of Early Childhood Educators as if Amendments Proposed by By-law No. 51 Are Made, Draft By-law No. 51, Appendix C – Paperless Executive Committee and Council Agendas, Appendix D – 2018 Council Self-Evaluation, and Appendix E – Agenda, Meeting of the Executive Committee Meeting – September 20-21, 2018, distributed with the agenda, were presented by the President, Darlene Edgar. Questions were addressed and discussion ensued.

Moved by:                   Madeleine Champagne  
Seconded by:               Laura Urso

**RESOLVED THAT**, By-law No. 51 of the College of Early Childhood Educators, amending By-law No. 7 be approved

Carried

### **2. Elections Committee Report**

The Election Committee report, together with Appendix A – information regarding current voting practices, distributed with the agenda, were presented by the committee Chair, Lori Huston. There were no questions.

### **3. Nominating Committee Report**

The Nominating Committee report, together with Appendix A – information regarding the process for identifying and screening candidates to serve on the roster, and Appendix B – the proposed by-law amendment, By-law No. 52 of the College of early Childhood Educators amending By-law No. 11, to allow for the appointment of any member of the College to the roster, distributed with the agenda, were presented by the committee Chair, Madeleine Champagne. Questions were addressed.

Moved by: Karen Guthrie  
Seconded by: Julie Cyr

**RESOLVED THAT**, the screening and selection process for roster members be approved

Carried

Moved by: Teresa Sulowski  
Seconded by: Ann Robichaud-Gagné

**RESOLVED THAT**, By-law No. 52 of the College of Early Childhood Educators, amending By-law No. 11 be approved

Carried

### **VI. President's Presentation**

The President, Darlene Edgar, thanked departing Council member Madeleine Champagne for her contribution.

### **Reports**

Moved by: Larry O'Connor  
Seconded by: Christine Forsyth

**RESOLVED THAT**, all reports be received for information

Carried

### **V. In Camera Session**

Moved by: Gillian Jackson  
Seconded by: Ann Robichaud-Gagné

**RESOLVED THAT**, pursuant to section 13(2)(a) and (e) of the Early Childhood Educators Act, the Council meeting move in camera on the basis that financial or personal or other matters may be disclosed of such a nature that the desirability of avoiding public disclosure of them in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that meetings be open to the public, and that litigation affecting the College will be discussed or instructions given to or opinions received from solicitors for the College

Carried

*Staff with the exception of the Registrar and CEO, Beth Deazeley, the Deputy Registrar; Director, Registration, Cynthia Abel, Director, Professional Practice, Mélanie Dixon, Director, Professional Regulation, Marc Spector, Director, Corporate Services, Murray Johnston, Manager, Communications and Stakeholder Relations, Julia Lipman Baker, Executive Assistant to Council and Committees, Carmen Petitclerc, and, John Wilkinson, exited the meeting*

#### **IV.1. Executive Committee Report**

The Registrar and CEO, Beth Deazeley, noted that the Interim Deputy Registrar, Director, Registration, Cynthia Abel, has been confirmed and approved as Deputy Registrar.

#### **2. Operations**

- **Finance and Audit Committee Report**

Moved by: Julie Cyr  
Seconded by: Larry O'Connor

**RESOLVED THAT**, the audited financial statements for the fiscal year ended June 30, 2018, be approved

Carried

Moved by: Ann Robichaud-Gagné  
Seconded by: Karen Guthrie

**RESOLVED THAT**, By-law No. 53 of the College of Early Childhood Educators, amending By-law No. 2, be approved

Carried

Moved by: Dick Winters  
Seconded by: Teresa Sulowski

**RESOLVED THAT**, By-law No. 54 of the College of Early Childhood Educators, amending By-law No. 1, be approved

Carried

Moved by: Dick Winters  
Seconded by: Ann Robichaud-Gagné

**RESOLVED THAT**, Council Polices #1 Approval Levels, #2 Bank Signing Authority, #3 Restricted and Unrestricted Net Assets, and #4 Investments, be approved

Carried

## **VII. Termination**

There being no further business, the meeting was terminated at 3:30 pm.

Moved by: Madeleine Champagne  
Seconded by: Stacey Lepine

**RESOLVED THAT**, the meeting be terminated

Carried

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President

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Registrar