

**CONSOLIDATION OF BY LAW NO. 2**

**OF**

**COLLEGE OF EARLY CHILDHOOD EDUCATORS**

**(FEES BY-LAW)**

**CONSOLIDATION OF BY-LAW NO. 2  
(October 24, 2018)**

A by-law relating to fees of the College of Early Childhood Educators.

**BE IT ENACTED** as a by-law of the College as follows:

**1. DEFINITIONS**

1.01 In this By-law, unless otherwise defined or required by the context, the following words and phrases shall have the meanings set out below:

"**Act**" means the *Early Childhood Educators Act, 2007*, as the same may be amended from time to time.

"**By-laws**" means the by-laws made under the Act.

"**College**" means the College of Early Childhood Educators.

"**Council**" includes the transitional Council of the College appointed in accordance with the Act.

"**CPL Regulation**" means Ontario Regulation 359/15 as the same may be amended from time to time.

"**member**" means an individual who holds a certificate of registration issued under the Act.

"**Registrar**" includes the person appointed to act as transitional Registrar and a person appointed as acting Registrar by the Council during a vacancy in the office of the Registrar or the disability or absence of the Registrar.

"**Registration Regulation**" means Ontario Regulation 221/08 as the same may be amended from time to time.

"**Regulations**" means the regulations made under the Act.

**2. APPLICATION FEE**

2.01 A person who submits an application for a certificate of registration shall pay, for the consideration by the Registrar of the application under section 25 of the Act, an application fee of \$85.00.

2.02 Notwithstanding section 2.01, a person who submits an application for a certificate of registration and who previously held a certificate of registration that was revoked under section 9 of the Registration Regulation, shall pay, for the

consideration by the Registrar of the application under section 25 of the Act, an application fee of \$95.00.

2.03 Notwithstanding section 2.01, a person who submits an application for a certificate of registration and who previously held a certificate of registration that was revoked under subsection 5(8) of the CPL Regulation, shall pay, for the consideration of the application under section 25 of the Act, an application fee of \$95.00.

2.04 The Council may by resolution determine the manner in which the application fee is paid in whole or in part or exempt a person from payment of the application fee in whole or in part and on such terms and conditions as Council may determine.

## **2.1 RECONSIDERATION FEE**

2.1.01 An applicant who has been issued a notice of proposal under subsection 27(1) of the Act and who then authorizes a reconsideration of the application for a certificate of registration (to be conducted by the Registrar) with respect to additional information (which may include supporting documents), shall pay, in connection with the authorized reconsideration, a fee of \$65.00.

2.1.02 The fee referred to in section 2.1.01 is payable at the same time as the applicant authorizes the reconsideration.

## **2.2 REVIEW FEE**

2.2.01 An applicant who requests a review by the Registration Appeals Committee in accordance with subsection 27(4) of the Act shall pay, in connection with the application and request for review, a review fee of \$80.00.

2.2.02 The review fee referred to in section 2.1.01 is payable at the same time as the applicant submits the request for review.

## **3. REGISTRATION FEE**

3.01 A person shall pay, for registration as a member, a registration fee of \$160.00.

3.02 The registration fee referred to in section 3.01 is payable upon application for registration.

## **4. ANNUAL FEE**

4.01 Every member shall pay an annual fee in accordance with this By-law.

4.02 The annual fee for a year must be paid by a member on or before the anniversary of the date of issuance of a certificate of registration to the member.

4.03 The annual fee is \$160.00.

4.04 A member who fails to pay an annual fee on or before the day on which it is due shall pay a penalty of \$50.00, in addition to the annual fee.

4.05 The obligation to pay the annual fee continues even if the Registrar fails to mail a notice or the member fails to receive such notice.

## **5. REINSTATEMENT FEE**

5.01 If the Registrar suspends a member's certificate of registration for failure to pay a fee or penalty required by the By-laws, the Registrar shall remove the suspension if the former member,

- (a) pays a reinstatement fee of \$90.00; and
- (b) pays the annual fee for the year in which the suspension is removed.

5.01.1 If the Registrar suspends a member's certificate of registration for failure to provide information required by the By-laws, the Registrar shall remove the suspension if the former member,

- (a) provides the information required by the By-laws;
- (b) pays a reinstatement fee of \$90.00; and
- (c) pays the annual fee for the year in which the suspension is removed.

5.01.2 If the Registrar suspends a member's certificate of registration under subsection 5(3) of the CPL Regulation, the Registrar may remove the suspension if the Registrar is satisfied that the former member,

- (a) has complied with the requirements mentioned in clauses 5(1)(a), (b) and (c) of the CPL Regulation;
- (b) has paid a reinstatement fee of \$90.00; and
- (c) has paid the annual fee for the year in which the suspension is removed.

5.02 If a member resigns and applies for reinstatement within three years after the date of the resignation, the Registrar may issue a new certificate of registration to the former member if the former member,

- (a) satisfies the requirements for reinstatement;
- (b) pays a reinstatement fee of \$90.00; and
- (c) pays the annual fee for the year in which the new certificate is issued.

- 5.03 Where a certificate of registration has been suspended or revoked by an order of the Discipline or Fitness to Practise Committee, the Registrar may remove the suspension or issue a new certificate of registration if the person,
- (a) otherwise meets the requirements for reinstatement;
  - (b) pays a reinstatement fee of \$90.00; and
  - (c) pays the annual fee for the year in which the suspension is removed or the new certificate is issued.

## 6. REMOVAL OR VARIATION OF REGISTRATION CONDITIONS

- 6.01 A member who applies to the Registration Appeals Committee in accordance with subsection 28.1(1) of the Act shall pay, in connection with the application, a review fee of \$80.00.
- 6.02 The application fee referred to in section 6.01 is payable at the same time as the member submits the application.

## 7. APPROVAL OF EDUCATION PROGRAMS

- 7.01 A post-secondary institution which submits an application for approval of an education program under the Approval of Education Programs Policy shall pay, for the consideration by the Registrar of the application under section 7.1.ii and iii of the Registration Regulation and the Approval of Education Programs Policy, an application fee of \$200.00.
- 7.02 A post-secondary institution which has applied for approval of an education program under the Approval of Education Programs Policy and with respect to which program an assessment is to be undertaken by the College shall pay, for the conduct by the College of the assessment:
- (a) in the case of an undergraduate program (duration of two years in length) an assessment fee of \$1,800.00;
  - (b) in the case of an undergraduate program (duration of more than two years in length) an assessment fee of \$2,800.00; and
  - (c) in the case of a graduate program an assessment fee of \$2,800.00.
- 7.03 Every post-secondary institution which has a program which has been approved under the Approval of Education Programs Policy (each an “**approved program**”) shall pay an annual fee in accordance with this by-law.
- (a) The annual fee for a year must be paid by a post-secondary institution with respect to each of its approved programs on or before the anniversary of the date of issuance of the approval of the relevant program.

- (b) The annual fee for each approved program is \$350.00.
- (c) The obligation to pay the annual fee continues even if the Registrar fails to mail a notice or if the post-secondary institution fails to receive such notice.

7.04 In the event that the College issues a notification to a post-secondary institution under the Approval of Education Program Policy and the post-secondary institution is required to submit additional documentation in respect to such notification, the post-secondary institution shall pay, for consideration by the Registrar of such additional documents, a fee of \$275.00.

7.05 A post-secondary institution which requests a review by a review panel in accordance with Section 7.7 of the Approval of Education Programs Policy shall pay, in connection with the request for review, a review fee of \$1,300.00.

## **8. OTHER**

8.01 A person who requests the Registrar to do anything that the Registrar is required or authorized to do by the Act, Regulations or By-laws shall pay

- (a) if a fee for doing the thing is stated in the By-laws, the stated fee; or
- (b) if a fee is not stated in the By-laws and a fee has been set by the Registrar, the fee set by the Registrar.

8.02 Wherever in this By-law there is a reference to a fee or penalty, the person or member shall pay, in addition to the fee or penalty, as the case may be, the amount of any applicable taxes.

8.03 No fee or penalty referred to in this By-law is refundable.

8.04 For greater certainty, payment of a fee or penalty shall be deemed to have been made on the day on which it is received by the College and it is the responsibility of the person or member to ensure that payment is received by the College no later than the required date.