

MINUTES
Meeting of Council

- Date:** Wednesday June 13, 2018 and Thursday June 14, 2018
- Time:** June 13, 2018 from 11:20 am to 3:45 pm
June 14, 2018 from 9:00 am to 11:30 am
- Location:** College of Early Childhood Educators
Council Chamber
Suite 1900, 438 University Avenue, Toronto, ON M5G 2K8
- | | | |
|-------------------|--------------------------------|---------------------|
| Attendees: | Darlene Edgar (President) | Cyndy Jefferson |
| | Stacey Lepine (Vice-President) | Karen Kennedy |
| | François Bertrand | Larry O'Connor |
| | Madeleine Champagne | Kristine Parsons |
| | Julie Cyr | Ann Robichaud-Gagné |
| | Karen Damley | Nancy Roscoe |
| | Rosemary Fontaine | Teresa Sulowski |
| | Christine Forsyth | Laura Urso |
| | Karen Guthrie | Nerene Virgin |
| | Lori Huston | Kim White |
| | Gillian Jackson | Dick Winters |
- Registrar and CEO:** Beth Deazeley
- Guests:** Cynthia Abel (Deputy Registrar; Director, Registration & Member Services)
Mélanie Dixon (Director, Professional Practice)
Murray Johnston (Interim Director, Corporate Services)
Lisa Sorge (Interim Director, Communications & Stakeholder Relations)
Marc Spector (Director, Professional Regulation)
Heidi Barnett (Project Manager & Executive Coordinator)
Carmen Petitclerc (Executive Assistant: Council & Committees)
- John Wilkinson (WeirFoulds LLP)

* **N.B. Minutes are recorded in the order in which the Agenda items were discussed**

I. Call to Order and Administration

The meeting was called to order at 11:20 am by the President, Darlene Edgar.

1. Traditional Land and Treaty Acknowledgement

A traditional and treaty acknowledgement with an indigenous welcome was offered by Council member, Larry O'Connor.

2. Declaration of Conflict of Interest

No conflict of interest was declared.

3. Approval of the agenda

Moved by: Nerene Virgin
Seconded by: Karen Damley

RESOLVED THAT, the agenda of the June 13-14, 2018 meeting of Council be approved.

Carried

4. Code of Conduct

The Code of Conduct was deferred to later in the agenda.

5. Approval of Minutes

a. April 4-5, 2018

The draft minutes of the April 4-5, 2018 meeting of Council were amended to include the attendee, Kerry Smuk, Senior Policy Advisor, Ministry of Education.

Moved by: Larry O'Connor
Seconded by: Cyndy Jefferson

RESOLVED THAT, the minutes of the April 4-5, 2018 meeting of Council be approved, as amended.

Carried

6. President's Remarks

The President, Darlene Edgar, welcomed Council members and provided a verbal update regarding recent activities and meetings.

7. Registrar's Remarks

The Registrar and CEO, Beth Deazeley, provided a verbal update regarding recent activities and meetings.

8. Election of Executive Committee

The Registrar and CEO, Beth Deazeley, assumed the position of Chair of the Council meeting.

- **Appointment of Scrutineers**

Moved by: Madeleine Champagne
Seconded by: Ann Robichaud-Gagné

RESOLVED THAT, Heidi Barnett and Tina Vlahos be appointed scrutineers of the meeting.

Carried

- **Election of President**

The Chair announced that the meeting was open for the election of President and that, in accordance with the by-laws, any Councillor could be nominated for this office. The Chair requested nominations for President.

Dick Winters nominated Darlene Edgar as President.

There were no other nominations.

Moved by: Ann Robichaud-Gagné
Seconded by: Madeleine Champagne

RESOLVED THAT, nominations for President be closed.

Carried

The Chair declared that, subject to the by-laws, Darlene Edgar was duly elected by acclamation as President to hold office until her successor is duly elected in accordance with the by-laws.

The President, Darlene Edgar, assumed the position of Chair of the meeting of Council.

- **Election of Vice-President**

The Chair announced that the meeting was open for the election of Vice-President and that, in accordance with the by-laws, any Councillor could be nominated for this office. The Chair requested nominations for Vice-President.

Larry O'Connor nominated Stacey Lepine as Vice-President.

There were no other nominations.

Moved by: Rosemary Fontaine

Seconded by: Laura Urso

RESOLVED THAT, nominations for Vice-President be closed.

Carried

The Chair declared that, subject to the by-laws, Stacey Lepine was duly elected by acclamation as Vice-President to hold office until her successor is duly elected in accordance with the by-laws.

- **Election of two positions of Executive Committee to be filled by elected members of Council**

The Chair announced that the meeting was open for the election of the two positions on the Executive Committee to be filled by elected Council members, and that in accordance with the by-laws, any elected Council member could be nominated for the two positions. The Chair requested nominations for the two positions on the Executive Committee to be filled by elected members of Council.

Rosemary Fontaine nominated Dick Winters as a member of the Executive Committee.

Stacey Lepine nominated Laura Urso as a member of the Executive Committee.

Lori Huston nominated Nancy Roscoe as a member of the Executive Committee.

There were no other nominations.

Moved by: François Bertrand

Seconded by: Larry O'Connor

RESOLVED THAT, nominations for the two positions on the Executive Committee to be filled by elected members of Council be closed

Carried

Short speeches were given by the candidates. The election of the two members of the Executive Committee to be filled by elected Council members took place by secret ballot in accordance with Schedule I to By-law No. 11.

The Chair declared that the two candidates who received the highest and second highest number of votes were Laura Urso and Dick Winters.

The Chair declared that, subject to the by-laws, Laura Urso and Dick Winters, being two elected Council members, were duly elected as members of the Executive Committee to hold office until their successors are duly elected in accordance with the by-laws.

- **Election of two positions on Executive Committee to be filled by public members of Council**

The Chair announced that the meeting was open for the election of the two positions on the Executive Committee to be filled by public members of Council, and that in accordance with the by-laws, any public member of Council could be nominated for the two positions. The Chair requested nominations for the two positions on the Executive Committee to be filled by public members of Council.

Larry O'Connor nominated Nerene Virgin as a member of the Executive Committee.

Julie Cyr nominated Ann Robichaud-Gagné as a member of the Executive Committee.

Nancy Roscoe nominated Madeleine Champagne as a member of the Executive Committee. Madeleine Champagne declined the nomination.

Karen Guthrie nominated Larry O'Connor as a member of the Executive Committee. Larry O'Connor declined the nomination.

There were no other nominations.

Moved by: Rosemary Fontaine
Seconded by: Dick Winters

RESOLVED THAT, nominations for the two positions on the Executive Committee to be filled by public members of Council be closed.

Carried

The Chair declared that, subject to the by-laws, Nerene Virgin and Ann Robichaud-Gagné, being two public members of Council, were duly elected by acclamation as members of the Executive Committee to hold office until their successors are duly elected in accordance with the by-laws.

The Chair thanked the scrutineers for their assistance.

Destruction of Ballots

The Chair stated that the election of the President, Vice-President and other members of the Executive Committee was concluded.

Moved by: Ann Robichaud-Gagné
Seconded by: Julie Cyr

RESOLVED THAT, the ballots for the election of the President, Vice-President and other four members of the Executive Committee be destroyed

Carried

II. Strategic Priorities

1. Committee Updates

a. Standards of Practice Committee Report

A copy of the report from the Standards of Practice Committee, distributed with the agenda, was presented by the committee designate, Julie Cyr. Questions were addressed and discussion ensued.

b. Registration Committee Report

A copy of the Registration Committee report, distributed with the agenda, was presented by the committee designate, Laura Urso. There were no questions.

2. Key Strategic Priority Updates

a. Strategic Plan Key Activity Report Y3-Q3

A copy of the Strategic Priorities Year 3-Q3 report, distributed with the agenda, was presented by the Registrar and CEO, Beth Deazeley. Questions were addressed and discussion ensued.

b. Communications and Stakeholder Relations Update

A presentation regarding the Communications and Stakeholder Relations Q3 F2018 Highlights, was made by the Interim Director, Communications and Stakeholder Relations, Lisa Sorge. Questions were addressed.

3. Strategic Plan 2018-2021 – Activities under priority areas

The Strategic Plan 2018-2021 – activities under priority areas, was deferred to later in the agenda.

III. Legislation and Regulatory

1. Registration Update

A memo regarding Fiscal 2017-18 Q3 Registration Trends, distributed with the agenda, was presented by the Director, Registration and Member Services, Cynthia Abel. There were no questions.

2. Professional Regulation Update

- By-law amendment

A memo regarding Fiscal 2017-18 Q3 Professional Regulation Trends, together with excerpts from By-law #1 with changes tracked (Appendix A), the Code of Conduct with changes tracked (Appendix B), and amending By-law #49 (Appendix C), distributed with the agenda, were presented by the Director, Professional Regulation, Marc Spector, and the Registrar and CEO, Beth Deazeley. Questions were addressed and discussion ensued.

Moved by: Christine Forsyth
Seconded by: Dick Winters

RESOLVED THAT, By-law #47 of the College of Early Childhood Educators, amending By-law #1 be enacted

Carried

Moved by: Julie Cyr
Seconded by: Gillian Jackson

RESOLVED THAT, amendments to the Code of Conduct be approved

Carried

3. Professional Practice CPL Compliance Report

A presentation regarding Continuous Professional Learning Program Monitoring, July 2017 to March 2018, was made by the Director, Professional Practice, Mélanie Dixon. Questions were addressed and discussion ensued.

4. Changes to the ECE Act

The Registrar and CEO, Beth Deazeley, provided a verbal update regarding the ECE Act.

5. Committee Reports

a. Complaints Committee

A report from the Complaints Committee was distributed with the agenda. There were no questions.

b. Discipline Committee

A report from the Discipline Committee was distributed with the agenda. There were no questions.

c. Fitness to Practise Committee

A report from the Fitness to Practise Committee was distributed with the agenda. Questions were addressed.

d. Registration Appeals Committee

A report from the Registration Appeals Committee was distributed with the agenda. There were no questions.

IV. Governance

1. Election Committee Report

A report from the Election Committee was distributed with the agenda. There were no questions.

2. Executive Committee Report

A copy of the Executive Committee Report, together with the new Council member mentorship program (Appendix A), draft meeting dates – FAC, Executive Committee, and Council (2018-2020) (Appendix B), and the Executive Committee meeting agenda for May 2, 2018 (Appendix C), distributed with the agenda, were presented by the President, Darlene Edgar.

I.4. Code of Conduct

A copy of the amended Code of Conduct for Council Members was circulated at the meeting.

II.3. Strategic Plan 2018-2021 – Activities under priority areas

A memo regarding the Strategic Plan – year one objectives, together with the plan and key activities under priority areas, distributed with the agenda, were presented by the Registrar, Beth Deazeley. A presentation regarding Strategic Planning 2018-2021, was made by the Director, Registration, Cynthia Abel, the Director, Professional Practice, Mélanie Dixon, the Director, Professional Regulation, Marc Spector, the Registrar and CEO, Deazeley, and the Director, Communications and Stakeholder Relations, Lisa Sorge. Questions were addressed and discussion ensued.

VI. In Camera Session

Moved by: Nancy Roscoe
Seconded by: Cyndy Jefferson

RESOLVED THAT, pursuant to section 13(2)(a) and (e) of the Early Childhood Educators Act, the Council meeting move in camera on the basis that financial or personal or other matters may be disclosed of such a nature that the desirability of avoiding public disclosure of them in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that meetings be open to the public, and that litigation affecting the College will be discussed or instructions given to or opinions received from solicitors for the College

Carried

The meeting recessed for the day at 3:45 pm and was called back to order by the President, Darlene Edgar, on June 14, 2018 at 9:00 am.

V. Nominating Committee Report

1. Appointment of Statutory and Non-Statutory Committees – Report from the Nominating Committee

A copy of the Nominating Committee Report to Council, circulated at the meeting, was presented by the Chair of the Nominating Committee, Madeleine Champagne.

By-Law No 48

Moved by: Stacey Lepine
Seconded by: Dick Winters

BE IT ENACTED as a By-law of the College as follows:

By-law No. 11 shall be amended as follows:

1. Section 10.01 shall be deleted and replaced by the following:

“10.01 The Registration Committee shall be composed of not more than ten persons, of whom at least one is a Councillor appointed to the Council by the Lieutenant Governor in Council and at least two are elected Councillors who are members of the College, provided that each member of the Committee is either a Councillor or member of the College.”

By-law No. 11 as amended by By-law Nos. 15, 22, 23, 27, 28, 31, 36, 38, 41 and 43 is hereby amended.

Carried

Moved by: Cyndy Jefferson
Seconded by: Ann Robichaud-Gagné

RESOLVED THAT, the following members of Council who are members of the College, members of Council who are appointed by the Lieutenant Governor in Council and members of the College who are not members of Council, be appointed to the following Committees for the term set out in the by-laws and subject to the provisions of the by-laws; and that the following Committee members as identified be appointed as Chair of each of the listed Committees, for the term set out in the by-laws and subject to the provisions of the by-laws:

Registration Committee:

1. Laura Urso, member of Council who is a member of the College
2. Cyndy Jefferson, member of Council who is a member of the College
3. Teresa Sulowski, member of Council who is a member of the College
4. Nerene Virgin, member of Council who is appointed by the Lieutenant Governor in Council
5. Christine Forsyth, member of Council who is appointed by the Lieutenant Governor in Council
6. Lois Mahon, member of the College who is not a member of Council
7. Sarah Schembri, member of the College who is not a member of Council

Chair of the Registration Committee: Cyndy Jefferson

Registration Appeals Committee

1. Nancy Roscoe, member of Council who is a member of the College
2. Kristine Parsons, member of Council who is a member of the College

3. Ann Robichaud-Gagné, member of Council who is appointed by the Lieutenant Governor in Council
4. Rosemary Fontaine, member of Council who is appointed by the Lieutenant Governor in Council
5. Tana Corbeil, member of the College who is not a member of Council
6. Yalin Gorica, member of the College who is not a member of Council

Chair of the Registration Appeals Committee: Ann Robichaud-Gagné

Discipline Committee

1. Julie Cyr, member of Council who is a member of the College
2. Karen Guthrie, member of Council who is a member of the College
3. Kristine Parsons, member of Council who is a member of the College
4. Lori Huston, member of Council who is a member of the College
5. Karen Kennedy, member of Council who is a member of the College
6. Larry O'Connor, member of Council who is appointed by the Lieutenant Governor in Council
7. Madeleine Champagne, member of Council who is appointed by the Lieutenant Governor in Council
8. Rosemary Fontaine, member of Council who is appointed by the Lieutenant Governor in Council
9. François Bertrand, member of Council who is appointed by the Lieutenant Governor in Council
10. Barbara Brown, member of the College who is not a member of Council
11. Sasha Fiddes, member of the College who is not a member of Council
12. Diane Laframboise, member of the College who is not a member of Council

Chair of the Discipline Committee: Kristine Parsons

Fitness to Practise Committee

1. Julie Cyr, member of Council who is a member of the College

2. Karen Guthrie, member of Council who is a member of the College
3. Kristine Parsons, member of Council who is a member of the College
4. Lori Huston, member of Council who is a member of the College
5. Karen Kennedy, member of Council who is a member of the College
6. Larry O'Connor, member of Council who is appointed by the Lieutenant Governor in Council
7. Madeleine Champagne, member of Council who is appointed by the Lieutenant Governor in Council
8. Rosemary Fontaine, member of Council who is appointed by the Lieutenant Governor in Council
9. François Bertrand, member of Council who is appointed by the Lieutenant Governor in Council
10. Barbara Brown, member of the College who is not a member of Council
11. Sasha Fiddes, member of the College who is not a member of Council
12. Diane Laframboise, member of the College who is not a member of Council

Chair of the Fitness to Practise Committee: Larry O'Connor

Complaints Committee

1. Stacey Lepine, member of Council who is a member of the College
2. Nancy Roscoe, member of Council who is a member of the College
3. Teresa Sulowski, member of Council who is a member of the College
4. Karen Damley, member of Council who is appointed by the Lieutenant Governor in Council
5. Nerene Virgin, member of Council who is appointed by the Lieutenant Governor in Council
6. Ann Robichaud-Gagné, member of Council who is appointed by the Lieutenant Governor in Council
7. Richard Stronach, member of the College who is not a member of Council
8. Darlene Chandon, member of the College who is not a member of Council
9. Bytchello Previl, member of the College who is not a member of Council

Chair of the Complaints Committee: Nancy Roscoe

Election Committee

1. Gillian Jackson, member of Council who is a member of the College
2. Kim White, member of Council who is a member of the College
3. Lori Huston, member of Council who is a member of the College
4. Rosemary Fontaine, member of Council who is appointed by the Lieutenant Governor in Council

Chair of the Election Committee: Lori Huston

Standards of Practice Committee

1. Julie Cyr, member of Council who is a member of the College
2. Gillian Jackson, member of Council who is a member of the College
3. Karen Guthrie, member of Council who is a member of the College
4. Karen Kennedy, member of Council who is a member of the College
5. Kim White, member of Council who is a member of the College
6. Cyndy Jefferson, member of Council who is a member of the College
7. Larry O'Connor, member of Council who is appointed by the Lieutenant Governor in Council
8. Christine Forsyth, member of Council who is appointed by the Lieutenant Governor in Council
9. Patti Rowland, member of the College who is not a member of Council
10. Noor Jehan Kabani, member of the College who is not a member of Council

Chair of the Standards of Practice Committee: Karen Guthrie

Finance and Audit Committee

1. Dick Winters, member of Council who is a member of the College
2. Karen Damley, member of Council who is appointed by the Lieutenant Governor in Council
3. François Bertrand, member of Council who is appointed by the Lieutenant Governor in Council

Chair of the Finance and Audit Committee: Karen Damley

Carried

Reports

Moved by: Nerene Virgin
Seconded by: Laura Urso

RESOLVED THAT, all reports be received for information

Carried

VI. IN CAMERA SESSION

Moved by: Dick Winters
Seconded by: Karen Guthrie

RESOLVED THAT, pursuant to section 13(2)(a) and (e) of the Early Childhood Educators Act, the Council meeting move in camera on the basis that financial or personal or other matters may be disclosed of such a nature that the desirability of avoiding public disclosure of them in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that meetings be open to the public, and that litigation affecting the College will be discussed or instructions given to or opinions received from solicitors for the College

Carried

2. Operations

b. Finance and Audit Committee Report

- **F 2018 Year-to-Date Financial Statements (Q3)**

Moved by: Karen Damley
Seconded by: Madeleine Champagne

RESOLVED THAT, the firm of Licensed Public Accountants, Hillborn LLC, be appointed auditors of the College for the fiscal year ended June 30, 2018.

Carried

F 2019 Budget

Moved by: Karen Damley
Seconded by: Stacey Lepine

RESOLVED THAT, the 2018-2019 Budget be approved

Carried

By-Law #49

Moved by: Karen Damley
Seconded by: Karen Guthrie

BE IT ENACTED as a By-law of the College as follows:

By-law No. 2 shall be amended as follows:

1. Article 4.03 shall be amended by deleting "\$150.00" and replacing that amount with "\$160.00".
2. Article 4.03.1 shall be added as follows: "Despite Article 4.03, the annual fee is \$150.00 for a member whose anniversary date of the issuance of his or her certificate of registration is prior to September 1, 2018.
3. Article 4.03.1 shall be deleted on September 2, 2018.
4. This By-law comes into force on the day that it is passed by Council (the "Effective Date").

On the Effective Date, By-law No. 2, as amended by By-law Nos. 4, 20, 33, 42, 44, 45 and 46 is hereby amended.

Carried

By-Law #50

Moved by: Karen Damley
Seconded by: Julie Cyr

BE IT ENACTED as a By-law of the College as follows:

By-law No. 2 shall be amended as follows:

2. Article 3.01 shall be amended by deleting "\$150.00" and replacing that amount with "\$160.00".
3. This By-law comes into force on September 1, 2018 (the "Effective Date").

On the Effective Date, By-law No. 2, as amended by By-law Nos. 4, 20, 33, 42, 44, 45, 46 and 47 is hereby amended.

Carried

VII. Termination

There being no further business, the meeting was terminated at 11:30 am.

Moved by: Stacey Lepine

Seconded by: Nerene Virgin

RESOLVED THAT, the meeting be terminated

Carried

President

Registrar